

By-Laws of Dwight L. Smith Lodge of Research

Article I

Section 1. Dwight L. Smith Lodge of Research, U. D. is a Special Purpose Lodge for Masonic study and/or research authorized under Reg. 13.040 of the Indiana Blue Book of Masonic Law.

Section 2. Dwight L. Smith Lodge of Research, U. D. operates under a Dispensation issued annually by the Grand Master of Masons of the State of Indiana. The dispensation shall define its duties and limit its functions. (Reg. 13.040 and Reg. 13.050 of the Indiana Blue Book of Masonic Law)

Section 3. Dwight L. Smith Lodge of Research, U. D. shall not receive petitions for the degrees nor shall it confer degrees (including the Actual Past Master Degree Reg. 13.050) unless directed to do so in specific cases by the Grand Master (Ref. 13.040 of the Indiana Blue Book of Masonic Law)

Section 4. Dwight L. Smith Lodge of Research, U. D. is domiciled at Freemasons Hall in Indianapolis, Indiana

Article II Membership

Section 1. Member: Any Master Mason who is a member in good standing of a Regular Indiana Lodge, or of a jurisdiction in fraternal relations with the Grand Lodge of Indiana, shall be eligible to become a member of Dwight L. Smith Lodge of Research upon being proposed by a Full Member of the Lodge and elected by a majority vote of the members present at a meeting of the Lodge. The proposed member shall furnish the Lodge Secretary with a copy of his current dues card, along with the petition. Membership shall continue only so long as the member is in good standing in a Regular Indiana Lodge or of a Lodge in a jurisdiction in fraternal relations with the Grand Lodge of Indiana.

Section 2. Fellow in Masonic Research: Dwight L. Smith Lodge of Research may elect any Member to the honorary title of Fellow in Masonic Research in recognition of distinguished service and accomplishments in any field within the purpose for which the Lodge was created. Only one Fellow in Masonic Research may be voted per year. Nominations for Fellow in Masonic Research shall be made in writing by any Full Member of Dwight L. Smith Lodge of Research, but before such nominations shall be acted upon, they shall be submitted to a Committee on Fellowship Nomination, consisting of the Worshipful Master, Senior Warden and Junior Warden. The Committee on Fellowship Nominations shall have the duty of reviewing all nominations and select the member to be elected as a Fellow of the Lodge.

Section 3. Associate: Any Master Mason from a jurisdiction recognized by the Grand Lodge of Indiana shall be eligible to become an Associate of Dwight L. Smith Lodge of Research, upon filing an application with the Lodge. Associates shall not be full members of Dwight L. Smith Lodge of Research and shall have no rights therein, except to receive the published proceedings and such other publications as Dwight L. Smith Lodge of Research may direct from time to time.

Article III Meetings of the Lodge

Section 1. Dwight L. Smith Lodge of Research shall hold stated meetings at least four (4) times per year. The meetings shall be held at locations and times as the Worshipful Master may designate (or in his absence or inability to serve, by the Senior Warden, or in the absence of both the Worshipful Master and Senior Warden, then by the Junior Warden).

Section 2. Called meetings of Dwight L. Smith Lodge of Research may be held at such times and places as the Worshipful Master (or in his absence or inability to serve, by the Senior Warden, or in the absence of both the Worshipful Master or Senior Warden, then by the Junior Warden) or any of them having authority to act may think necessary, or to the interest of the Craft.

Section 3. Written notice of all meetings of Dwight L. Smith Lodge of Research shall be mailed to all Members of the Lodge at their last known address, prior to the date of any meeting. Such notice shall contain business to be considered during the meeting.

Section 4. No business shall be transacted at a called meeting of Dwight L. Smith Lodge of Research except such as was specified in the call.

Article IV Officers of the Lodge

The officers of Dwight L. Smith Lodge of Research shall be a Worshipful Master, Senior Warden, Junior Warden, Secretary, Senior Deacon, Junior Deacon.

Article V Appointment of Officers

Section 1. The Worshipful Master, Senior Warden, Junior Warden, Secretary shall be appointed by the Grand Master of the Grand Lodge of Indiana. The Senior Deacon and Junior Deacon shall be appointed by the Worshipful Master of Dwight L. Smith Lodge of Research.

Section 2. Only Full Members of Dwight L. Smith Lodge of Research may serve as officers of the Lodge.

Article VI Duties of Officers

Section 1. Worshipful Master: It shall be the duty of the Worshipful Master to see that the By-Laws of the Lodge and the Constitution and Regulations of the Grand Lodge of Indiana are duly observed, to see that the officers attend strictly to their duties and prepare and make such reports as are required of him by the laws of the Grand Lodge and in the manner set forth therein. He shall appoint such committees as are enumerated in these Bylaws and those he shall deem necessary or convenient for conduct of the affairs of the Lodge. He shall be an ex-officio chairman of all such committees.

Section 2. Senior Warden: In addition to his usual duties, the Senior Warden shall solicit, acquire and coordinate the Masonic research activities of the Lodge. He shall distribute manuscripts to members of the Editorial Committee and upon receiving their comments, corrections and any inconsistencies in criteria and style, work with the author for emendation.

Section 3. Secretary: It shall be the duty of the Secretary to hold all property of a financial character belonging to Dwight L. Smith Lodge of Research and to collect and receive the same

when directed by the Lodge; to receive all monies, keeping his receipts for the same and pay them out upon order of the Worshipful Master and consent of the Lodge. He shall keep a correct account of the same and report minutely the financial conditions of Dwight L. Smith Lodge of Research at such time or times as the Lodge may direct.

It shall be the duty of the Secretary to carefully observe the proceedings of Dwight L. Smith Lodge of Research; make a correct record of all things proper to be written.

It shall also be the duty of the Secretary:

- (1) To keep all books and papers relating to the proceedings of Dwight L. Smith Lodge of Research.
- (2) To authenticate all official papers and documents emanating from Dwight L. Smith Lodge of Research with the seal of the same.
- (3) To notify all Brethren appointed to office if they were not present at the time of appointment.
- (4) To issue all notices as he may be directed; to make out and transmit to the Grand Secretary the annual returns of Dwight L. Smith Lodge of Research and to perform all other duties pertaining to his office.

Section 4. All officers of Dwight L. Smith Lodge of Research shall perform the duties usual to such officers in conformity to the By-Laws of Dwight L. Smith Lodge of Research and the Constitution and Laws of the Grand Lodge of Indiana, save those duties withdrawn from the offices by the special Law under which Dwight L. Smith Lodge of Research is created.

Article VII Committees

Section 1. Audit: It shall be the duty of the Worshipful Master prior to the first meeting of the Lodge after his installation to appoint a three (3) member committee of well qualified full members of Dwight L. Smith Lodge of Research. Members of the Audit Committee should be well versed in accounting practice if possible, whose duty shall be to audit the books and accounts of the Secretary and make prompt report thereof in writing to the Lodge, said report to be read to the Lodge in stated communication and must be recorded in full in the minutes. The auditor's report shall fully show the total amount of receipts and disbursements during the past year and any balance remaining on hand. It shall be the duty of the Secretary to make all their books and records available to the committee or accountant appointed to audit the same.

Section 2. The three (3) principal officers of Dwight L. Smith Lodge of Research shall constitute a Committee on Research Programs and shall have authority to assign topics to members for research and report to the Lodge at a specified date.

Section 3. It shall be the duty of the Worshipful Master prior to the first meeting of the Lodge after his installation to appoint a three (3) member committee of well qualified full members of the Lodge to compose an Editorial Committee. The Editorial Committee shall examine every research manuscript submitted to the Senior Warden for consideration by the Lodge to assure conformity with such editorial criteria as may from time to time be approved by the Lodge. In the event of variance from such criteria, the committee shall call the same to the attention of the author of the paper and require correction or emendation mutually satisfactory to both the

committee and the author, such corrections or emendation being condition precedent to publication.

Section 4. Transactions Editor: It shall be the duty of the Worshipful Master prior to the first meeting of the Lodge after his installation to appoint a Transactions Editor. The transactions of the Lodge shall be recorded in a volume named "Perlustrations". The editor shall receive from the Senior Warden, those research manuscripts approved by the Editorial Committee, delivered before and acted upon by vote of the Lodge. It shall be the editor's duty to compile those research manuscripts and other appropriate materials pertaining to Lodge activities. He shall determine the style and format of the volume or other material to be published. He shall coordinate with the Secretary in selecting a professional typesetter and printing service appropriate for production of the Transactions. He shall oversee the completion of the work covered by the production contract and shall do all other things deemed necessary to assure the high quality and prompt completion of the printing of the volume or other material.

Section 5. The Occasional Bulletin Editor. It shall be the duty of the Worshipful Master prior to the first meeting of the Lodge after his installation to appoint an editor for the quarterly newsletter of the Lodge, The Occasional Bulletin. It shall be the editor's duty to compile appropriate materials pertaining to Lodge activities. He shall determine the style and format of the newsletter. He shall coordinate with the Secretary in selecting a professional typesetter and printing service appropriate for production of the newsletter. He shall oversee the work completion of the work covered by the production contract and shall do all other things deemed necessary to assure the high quality and prompt completion of the printing of the newsletter.

Article VIII Publications

Section 1. Dwight L. Smith Lodge of Research may at convenient intervals publish its proceedings of transactions and/or in whole or in part, addresses, studies, articles, discussions of the Lodge or other material germane to its purposes. It may also publish new Masonic works of merit, reproduce or print Masonic documents or writings, historically or otherwise important and reprint rare or important Masonic works and writing. But no publication shall be undertaken without the approval of the Grand Master of the Grand Lodge of Indiana.

Section 2. All research reports, articles, print or photographic images submitted to Dwight L. Smith Lodge of Research under its research program and accepted for publication shall be covered under a blanket copyright for Dwight L. Smith Lodge of Research publication in which the material appears. Material ownership shall be determined by appropriate Federal and international copyright laws.

Article IX Dues and Fees

Section 1. No fee for affiliation may be charged by Dwight L. Smith Lodge of Research.

Section 2. Annual dues, in an amount set by the Lodge from time to time, shall be due and payable on 1 January each year and shall be paid by all members except Fellows, and Life Endowed Members. All members and associates shall be entitled to receive the published proceedings of the Lodge and quarterly newsletter without additional charge. The physical year

of the Lodge shall be the span between each Grand Lodge. The dues period shall be 1 January to 31 December.

Section 3. Failure of any member, other than those listed in Section 2, to pay annual dues on or before 1 January shall cause termination of membership. Reinstatement of membership may be accomplished by payment of current year's dues, provided the petitioner meets the requirements for membership contained in the Laws of the Grand Lodge of Indiana.

Section 4. Associates shall pay an annual subscription fee as set by the Lodge from time to time and shall receive such publications as the Lodge may direct.

Article X Regalia

Section 1. The jewels of the officers, including Past Masters, of Dwight L. Smith Lodge of Research shall conform to the standard design for such officers by the Grand Lodge of Indiana.

Section 2. The apron available to Full Members of Dwight L. Smith Lodge of Research shall be white, bordered by blue with gold edging. The all seeing eye shall be embroidered on the flap, and the logo of the lodge (*see plate No. 1 for reference) shall be embroidered on the body. The blue border shall have ivy embroidered on it, with "Dwight L. Smith Lodge of Research" embroidered in the blue on the base. (*See plate No.2 for reference) White cloth may be acceptable for any member to wear.

Section 3. The jewel of a member of Dwight L. Smith Lodge of Research shall be the logo of the lodge, suspended from a purple ribbon with a blue center stripe, with a top bar bearing the lodge name and all seeing eye. (*see plate No. 3 for reference).

Section 4. The jewel of Fellow in Masonic Research shall be a (Describe Jewel here).

Article XI Visiting Brethren

A visitor shall not be admitted into a tiled session of Dwight L. Smith Lodge of Research except upon due examination or lawful avouchment.

Article XII Miscellaneous Regulations

Weapons: Weapons, either offensive or defensive, shall not be carried into the Lodge room.

Article XIII Amendments

Amendments to these Bylaws shall be made in writing and read at a meeting of the Lodge. They must then be circulated to each Full Member and read again at a second meeting which shall be at least thirty days after the first. A two-thirds majority vote in favor by the members in attendance shall constitute passage. The amendment shall be in effect upon approval of the Grand Lodge (per. Regulation 12.030b).

*Plate No. 1



*Plate No. 2



*Plate No. 3

